# **GATORLINK PASSWORD**

This tutorial will go over how to change and/or reset your GatorLink password. Make sure to choose **Change Your Password** if your password is not expired. If your password is expired choose **Forgot Your Password**.

# **STEP 1**

## Visit <u>https://account.it.ufl.edu/</u>

Choose one of two options below dependent on your situation:



#### **Please Note:**

Staff with a security level of **P4** or above will not be allowed to change your password without assistance from UFIT. Please see below for more information.

- P4 Call UF IT Help Desk 352-392-4357.
- **P5** Visit UF IT Help Desk.
- **P6** Call UF IT Help Desk, you will be referred to another department.

## **STEP 2**

### **Forgot Password**

1. Click the Forgot Your Password button.



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- Enter your **Birthday** Month and Day.
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- 4. Select a Contact Method.
- 5. A Verification Code will be sent.

Welcome to GatorLink. Here is your verification code: 926883

- 6. Enter the verification code in the box. 926883
- 7. Go to **Step 4**.

## **STEP 3**

#### **Change Password**

1. Click the Change Your Password button.

CHANGE YOUR PASSWORD

- 2. Login with your **current** GatorLink creditials.
- 3. Go to Step 4.

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## **STEP 4**

1. Read and Accept the **Acceptable Use Policy**.

ACCEPT & CONTINUE

2. Change your password based on the requirements listed. Previous passwords **cannot** be used.



3. A confirmation email will be sent if change/ reset is successful.

